The Convocation of Episcopal Churches in Europe

Our Statement of Mission
The Convocation of Episcopal Churches in Europe is a welcoming community that knows God loves all people – no exceptions. We celebrate our diversity of languages, cultures and nations. Worshipping together, we rejoice in reaching out to the world and becoming One in Christ.

Annual Convention
Host Parish: Emmanuel Church, Geneva

October 24-27, 2019

AGENDA AND PROGRAM

Note: all times and items are provisional and subject to change. Unless otherwise indicated, all meals are included in the registration fee.

Unless otherwise indicated, the venue for all meetings and worship services is The Château de Bossey, 2 chemin Chenevière, 1279 Bogis-Bossey (Switzerland)
Tuesday, October 22
At Emmanuel: Members of the Commission on the Ministry of the Baptized (COMB) gather at Emmanuel Church, 3, rue de Monthoux, 1201 Geneva

Wednesday, October 23
At Emmanuel: All-day meetings of COMB and the European Institute of Christian Studies (EICS)

Thursday, October 24
8:30-12:30  At Emmanuel: Meetings of COMB and CoA
11:00-15:00 At Bossey (Conference Center): Registration for participants in Convention
15:00-18:00 First Session of the Convention
  1. Opening Prayer and Call to Order
  2. Appointment of Recording Secretary
  3. Organization of the Convention
     The Rev. Deacon Richard Cole, Geneva, Secretary of Convention
     a. Roll Call of Voting Lay and Clerical Delegates
     b. Certification of a Quorum
     c. Adoption of Agenda
     e. Motion to appoint the Committee to Respond to the Bishop’s Address
  4. Report of the Secretary of Convention
     a. Communications received
     b. Approval of the 2018 Convention Journal

16:00-16:15 Coffee break

5. Report of the Committee on Mission Congregations
   Reception and seating of the mission of St. Nino, Tbilisi (Georgia)
   Adam Williams, Chair

6. Report of the Youth Commission
   Ms. Caireen Stewart, Rome, Chair

7. Report of the Committee on Elections
   Ms. Anne Swardson, Paris
   a. Presentation of:
      • Clergy and lay candidates for Council of Advice (elect two in each order for a two-year term);
      • Disciplinary Board (elect two candidates in the clergy order and one in the lay order for a three-year term);
      • Secretary of Convention (three-year term);
      • Assistant Treasurer (to fill one year of unexpired term);
      • Convocation Safeguarding Officer; and for
      • Clergy and lay deputies to the General Convention of The Episcopal Church, Baltimore, June 30-July 9, 2021
   b. Nominations from the floor
   c. Appointment of tellers and casting of first ballot

8. Video of 2018 grant recipients
Friday, October 25

As from 7:00  Breakfast

8:00  Rehearsal of Convocation Choir

9:00  Holy Eucharist in the Conference Room  
*Celebrant:* The Venerable Walter Baer, Archdeacon  
*Preacher:* The Right Reverend Mark D. W. Edington, Bishop in Charge

10:00-12:30  Second Session of the Convention

9. Presentation of Safeguarding Report; Resolution and Discussion  
   *The Rev. Michael Rusk, Geneva,* and *Mrs. Carole Ducastel, Waterloo*

10. Taking of second ballot (if necessary)

11:15-11:30  Coffee break

   *Mr. Denis Le Moullac, Paris,* *Treasurer of the Convocation*

12. Report from the Council of Advice (CoA)  
   *Ms. Anne Swardson, Paris,* *President*

12:30-13:45  Lunch

13:45-17:30  Third Session of the Convention

13. Presentation by The Reverend Canon Stephanie Spellers:  
   “Mission, Evangelism, and the Way of Love”

15:00-15:15  Coffee break

Recess

19:00  At Bossey: The Bishop’s Banquet and Bishop’s Awards  (*Dress: elegant*)

21:30  Compline in the chapel (optional)
Saturday, October 26
As from 7:00  Breakfast

9:00  Morning Prayer and Homily
  Officiant: The Reverend Dr. Edda Wolff, Frankfurt
  Preacher: The Reverend Canon Michael Rusk, Geneva

10:00-12:30  Fourth Session of the Convention

  14. Report of the Committee on Resolutions
     a. Resolutions in Response to the Bishop’s Address
     b. Report of Resolutions Found in Proper Form
     c. Resolutions from the Council of Advice
     d. Resolutions from the Floor
     e. Courtesy Resolutions

11:00-11:15  Coffee break

15. Wrap-up Presentation from The Reverend Canon Stephanie Spellers
   “God’s Mission and Our Belovedness”

12:30-13:45  Lunch
   (Committee on Mission Congregations to meet over lunch
   with mission representatives)

13:45-17:00  Fifth Session of the Convention

13:45–14:00  16. Assemblée générale of the Association 1901 of the Convocation of Episcopal Churches in Europe: approval of newly elected Bureau (CoA) and financial report (voting lay and clergy delegates from Parishes only)

17. Invitation from Holy Trinity, Nice, to 2020 Convention

18. Adjournment

16:30  Departure for Emmanuel of Convocation Choir members

17:30  At Emmanuel: Rehearsal of Convocation Choir

18:30  Departure for Emmanuel: Africa Night Social Dinner and Dancing
   (Dress: casual – if possible, African)
   Transport provided from and back to the conference venue

Sunday, October 27
As from 7:00  At Bossey: Breakfast

8:15  Bus departs from Bossey for Emmanuel (Council of Advice and Convocation Choir)

9:00  At Emmanuel: New Council of Advice meets

9:00  At Emmanuel: Choir rehearsal with Emmanuel Choir and Convocation Choir

9:15  Bus departs from Bossey for Emmanuel (all other participants)

10:30  At Emmanuel: Closing Festival Eucharist
   Celebrant: The Right Reverend Mark D.W. Edington, Bishop in Charge;
   Preacher: The Reverend Canon Stephanie Spellers
The Reverend Canon Stephanie Spellers serves as the Presiding Bishop’s Canon for Evangelism, Reconciliation and Creation, helping Episcopalians to follow Jesus’ Way of Love and to grow loving, life-giving and liberating relationships with God, each other and the earth. The author of *Radical Welcome: Embracing God, The Other and the Spirit of Transformation* – as well as *The Episcopal Way* and *Companions on the Episcopal Way* (with Eric Law) – she has directed mission and evangelism work at General Theological Seminary and as a canon in the Diocese of Long Island; founded The Crossing, a ground-breaking church within St. Paul’s Cathedral in Boston; and led numerous church-wide renewal efforts. A native of Frankfort, Kentucky, and a graduate of both Episcopal Divinity School and Harvard Divinity School, she makes her home today in New York’s Harlem neighborhood.
The Governance of the Convocation

The Most Reverend Michael Bruce Curry
**Presiding Bishop and Primate of the Episcopal Church**

The Right Reverend Mark D. W. Edington
**Bishop in Charge**

And Suffragan for Europe to the Presiding Bishop

Mary E. Kostel, Esq.
*Chancellor to the Presiding Bishop*

Elizabeth P. Seaman, Esq.
*Vice-Chancellor to the Presiding Bishop*

The Venerable Walter Jacob Baer
*Archdeacon*

Mme. Sophie Plé
*Administrator of the Convocation*

Dr. Yvonne Cockcroft
*Safeguarding Officer*

Maria Grazie Rizzo
*Intake Officer*

The Council of Advice

*President:* Anne Swardson *Paris*  David Case *Munich*
*Treasurer:* Denis Le Moullac *Paris*

The Commission on the Ministry of the Baptized

*Chair:* Lee Williams *Clermont-Ferrand*  Secretary: The Reverend Mary Ellen Dolan  Dorothy Dziewas *Wiesbaden*  The Reverend Mark Barwick  Jes Villa *Munich*  The Reverend Deacon Richard Cole  Emily York *Paris*  The Reverend Dorothee Hahn

The Committee on Mission Congregations

*Co-Chair:* David Case *Munich*  Cindy Wilson D’Alimonte *Florence*  Catharina Ginsel *Augsburg*  Anne Swardson *Paris*
*Co-Chair:* Adam Williams  The Reverend Scott Moore *Nürnberg*  Kaye O’Connell *Munich*  The Reverend Sunny Hallanan *Waterloo*

The European Institute for Christian Studies

*Chair* Janet Day-Strehlow *Munich*  The Reverend Canon Anthony Jewiss  The Reverend Scott Moore *Nürnberg*  William Tompson *Paris*

The Youth Commission

*Chair* Caireen Stewart  The Reverend Scott Moore *Nürnberg*  The Reverend Katie Osweiler *Waterloo*  Valery Perkins *Florence*
Officers and Committees of the Convention of the Convocation

The Right Reverend Mark D. W. Edington  
*Chair*

The Reverend Deacon Richard Cole  
*Secretary of Convention*

**Committee on Privilege**  
Marie Dumas *Geneva*  
The Reverend Dr. Edda Wolff *Frankfurt*

**Committee on Elections**  
Anne Swardson *Paris*  
The Reverend Deacon Richard Cole *Geneva*

**Committee on Finance**  
*Chair: Denis Le Moullac Paris*  
Sophie Belouet *Paris*  
Heidi Grau Easthill *Wiesbaden*  
Martin Schäffer *Munich*

**Committee on Resolutions**  
David Case *Munich*  
The Reverend Deacon Richard Cole *Geneva*  
Helena Mblele-Mbong *Geneva*
A Brief Summary of Robert’s Rules of Order

The Constitution and Canons of the Convocation stipulate that “The rules of order in force at the preceding meeting of the Convention shall be in force until altered by the Convention; and Robert’s Rules of Order shall prevail except as otherwise provided” (Canon 2, Section 4, para. 6).

The following is a very brief and highly condensed review of the various motions that can be made according to Robert’s Rules of Order, generally accepted as a manual of Parliamentary Procedure. This condensation is a general guide only and does not begin to address the many exceptions and complexities of Parliamentary Procedure.

The General Classification of Motions (these are in ascending order of precedence, i.e. the Principal or Main Motion has no precedence over any other motion):

Principal or Main Question or Motion. This must be moved and seconded before Subsidiary or Incidental Questions can be moved.

Subsidiary or Secondary Motions. These take precedence of a Principal Question and must be decided before the Principal Question can be acted upon.
- Postpone Indefinitely Amendment
- Amend the Amendment
- Refer to a Committee
- Postpone to a Definite Time Limit or Extend Debate *
- Call the Previous Question (Close debate) *
- Lay on the Table *

Incidental Questions. These arise out of other questions and take precedence of and are to be decided before the questions which give rise to them. These cannot be amended and are undebatable except an Appeal (which is debatable when it relates to rules of speaking or priority of business or while a previous question is pending).
- Withdraw a Motion *
- Suspend the Rules *
- Read Papers (Request for reading of the motion before a vote is taken) *
- Point of Order *
- Point of Information *
- Objection to the Consideration of a Motion *
- Division of a Question (tabulating a vote vs. voice vote)*
- Division of Assembly (Vote by Orders) *
- Appeal (to a ruling of the Chair)

Privileged Questions. These take precedence of all other questions whatever and are undebatable:
- Call for Orders of the Day (specific motions to be considered at a specific time) *
- Questions relating to the Rights and Privileges of the Assembly or its Members *
- Take Recess *
- Adjourn *
- Fix time to Adjourn *

A call for Quorum is appropriate at any time and is non-debatable.

* Undebatable  + Requires a two-thirds vote
Resolution Guidelines

All major decisions of the Convention of the Convocation are made in the form of resolutions at Convention. They should be well-thought out and clearly address the issue and what is to be done.

Resolutions from the Council of Advice are submitted directly to the Convention by the Council. Normally, these should be sent to all delegates at least two weeks prior to the Convention.

All other resolutions (no matter where they originate) to be brought before the Convention must be submitted in writing to both the Secretary of Convention and the Resolutions Committee, in advance of its presentation, preferably electronically.

Ideally, resolutions of substance are submitted in advance to the Annual Convention so that delegates may consider them in a timely manner. Resolutions received by the Secretary of Convention and the Resolutions Committee at least two weeks before the start of Convention will be sent electronically to the delegates. However, resolutions can still be submitted up to and during the Convention.

Resolutions are numbered in the order in which they are presented, beginning with the resolutions from the Council of Advice and followed by the resolutions presented through the Resolutions Committee.

Below are some guidelines to help in writing resolutions. These are not meant to be absolute rules, for the most part, but hopefully will ease your task in preparing a coherent resolution.

Resolution text:

Substantive resolutions

1. A substantive resolution must require specific action. The resolution should be phrased so that it will result in some action by an entity of the Convocation or by an identified person of the Convocation (e.g. “investigate”, “urge”, “require”, “ask”, “affirm”).

2. Use the subjunctive verb mood: Example: That the Convention urge …; That the Convention adopt …

3. If a resolution contains more than one resolve clause, end the earlier resolution with a semicolon followed by the words “and be it further”, with the next resolve on the following line.

4. If you reference a report, study or other document that is not generally known by delegates of the Convention or readily available, you must provide copies of the document with your resolution.
Resolutions amending the Constitution or Canons:

1. Begin the resolve clause with the article or canon reference. Example: “That Canon III.5.1(b) be amended to read as follows …”

2. Text to be deleted is indicated by a strike through mark and text to be inserted is indicated by italics.

3. Include the entire section or paragraph from which you are amending instead of using ellipse marks ( … ). This provides clarity when the resolution is being discussed.

4. If you are amending more than one section of the Constitution & Canons (C&C), or if there is an additional resolve clause after a proposed amendment, the first clause closes with a period. “And be it further,” is on the next line followed by the next resolve clause on its own line.

5. The terms Bishop, Presbyter, Deacon, Priest and Lay Person and their plurals are capitalized.

Courtesy Resolutions

1. Courtesy resolutions may be written to express thanks, gratitude, appreciation, etc., for persons who have made a particular contribution, or on other appropriate occasions.

2. Courtesy resolutions for persons involved in the Convention are usually finalized by the Resolutions Committee and they are all recognized in one resolution.

Topic and Title

1. A brief descriptive title clearly identifying the area of legislation should be proposed.

2. For resolutions that propose amendments to the C&C, the title should consist of the article or canon reference. Example: Amend Canon 2.4 (2): Of the Convocation.

Funding implications

1. If your resolution contains budgetary implications, a cost estimate must be included within a last resolve clause of your resolution. Please use the format:

   “Resolved, That the Convention request the Finance Committee to consider a budget allocation of € ___ for implementation of this resolution.”

2. Resolutions with budget implications should be in line with the mission goals of the Convocation.

Explanation:

1. The use of preambles and “Whereas” clauses in resolutions is highly discouraged.

2. Reasons for resolutions and the purposes, intentions and justifications for them are best included in an explanation following the resolution. Please limit to a few paragraphs in length.
**Endorsers**

1. Resolutions proposed by the Council of Advice, Committee on Canons, COMB, EICS, parishes (Vestry) or other entity of the Convocation need no further endorsement.

2. Resolutions proposed by delegates should be endorsed by at least two other delegates, from at least two parishes or missions.

**Examples**

**Substance resolution**

CC20xx–Res. X: Youth Leaders’ Retreat

*Resolved*, That each parish and mission be urged to send at least one youth leader to the annual Youth Leaders' Retreat; and be it further

*Resolved*, That each parish and mission be urged to make financial provision in its budget to support the participation of its youth leaders in the annual Youth Leaders' Retreat event.

**Courtesv resolution**

CC20xx–Rex. Y: Recognition of persons at Convention

*Resolved*, That the Convocation express its:

- greetings to the Presiding Bishop and members of the Boards of Foreign Parishes
- greetings to the Reverend Bud Holland, the Right Reverend Richard Chang and his wife Dee Chang
- thanks to the Reverend Jayne Oasin and her colleagues for leading us in the discussions of anti-racism training
- welcome to the Reverend Mary Ellen Dolan, the Interim Rector of St. Augustine’s, Wiesbaden
- etc.

**Resolutions amending the Constitution and Canons**

CC20xx–Res. Z: Amend Article V: of the President of the Convention (Second reading)

*Resolved*, That Article V of the Constitution be amended to read as follows: The bishop in charge shall preside in the Convention; or in the Bishop’s absence the president of the Council of Advice; or in the President’s absence the members of the Convention shall elect a President from among the presbyters members of the Council of Advice.”

N.B. These guidelines have been adapted from the 76th General Convention Resolution Guidelines which can be found at: [http://www.episcopalchurch.org/gc2009.htm](http://www.episcopalchurch.org/gc2009.htm)